



City of
Darlington
South Carolina

CHECK LIST

OF THE THINGS YOU NEED FOR SERVICE

SOCIAL SECURITY CARD

STATE ISSUE ID (DRIVES LICENCE OR ID CARD)

RENTAL OR LEASE AGREEMENT

DEED OR TAX DOCUMENT (SOMETHING SHOWING PROOF OF OWNERSHIP)

IF THE PORPERTY HAS BEEN VACANT FOR 6 MONTHS OR LONGER AN INSPECTION IS REQUIRED BEFORE SERVICE CAN BE ESTABLISHED.

IF YOU HAVE ALL DOCUMENTATION ALONG WITH THE SERVICE FEE OF \$50.00, YOUR SERVICE CAN BE CONNECTED THE DATE YOU REQUESTED.

ONCE YOU LEAVE THIS ADDRESS AND NO LONGER NEED OUR SERVICES, YOU SHOULD COME BY THE OFFICE OR CALL TO REQUEST A DISCONNECT. YOU WILL NEED TO SHOW YOUR ID OR GIVE THE CORRECT INFORMATION OVER THE PHONE, MAKE SURE YOUR ACCOUNT INFORMATION IS UP TO DATE IN THE SYSTEM IF NOT WE WONT BE ABLE TO FULLFILL YOUR REQUEST BY PHONE. YOU WILL NEED TO SIGN THE WORK ORDER OR GIVE VERBAL CONSENT TO HAVE IT DONE PROVIDING YOUR INFORMATION IS IN THE SYSTEM. IF FOR ANY REASON YOU CANNOT COME IN, WE WILL ACCEPT WRITTEN STATEMENT ALONG WITH A READABLE COPY OF YOUR ID WITH THE FORWARDING ADDRESS AND YOUR SIGNATURE.